

## Minutes

**Board of Directors Members present:** Greg Bodrie, Andy Claes, Tammy Hazley, Ben Hicks, Eric Hoppstock, Matt Korolden, Rebecca McIntyre, Becky Smith, Brenda Tarsa

**Absent:** Abby Allen, Derek Cooley

**Other Attendees/Guests:** Sue Leach, MAASE Executive Associate

**Call to Order: 4:06**

### 1) Consent Agenda

- a. Approval of December 6, 2017 Meeting Minutes  
Motion: Greg Bodrie  
Support: Matt Korolden  
Unanimous approval
- b. Approval of February 12, 2018 Meeting Agenda  
Motion: Tammy Hazley  
Support: Becky Smith  
Unanimous approval
- c. Approval of Actions Taken via Email/Online Survey Since Previous Meeting – none

### 2) Executive Associate Report

- a) December 2017 committee requests from Developing Leaders and Association Partnerships reviewed
- b) Financial Statement of Activity for January 2018 were reviewed
- c) December MAASE Profit/Loss was reviewed
- d) Update on Financial Review 2016-17
  - a. Typically this occurs at December board meeting. We are not audited every year; we have the lowest level of reviews called a financial review. The work is ongoing.
- e) Update on Google G Suite  
To have a Google classroom, you have to be a school district with an active directory where classrooms are managed. Researched GSuite for nonprofits, however, this system is limited on how many people can work on it. Oakland Schools has a Google-based platform called "mi PLACE." Sue will look into the option of MAASE using mi PLACE.
- f) New members joining late in the school year. Discussion around a reduced fee for memberships after April. The Board decided to not prorate MAASE membership.
- g) Acknowledgement of Laurie Jefsen's retirement. MAASE will invite Laure Jefson, MCEC Executive Director, to the June GMM.

### 3) Reports of Committees

- a) President, Andy Claes – Andy reviewed his Board Report to be presented at the GMM.
- b) Vice-President, Brenda Tarsa
  - a. ADA Compliance - Is it possible to have an ADA compliant template for individuals to use with their reports? Rebecca will share what is used at Kent.
  - b. Looking for who in the state does Tier 2 PBIS (beyond CICO) well? Greg suggested Katie Flynn as a contact.
- c) Vice-President Elect, Abby Allen - absent
- d) Past President, Eric Hoppstock – MAASE was awarded the Exemplary Unit for Awards from CASE. This is a third year in a row MAASE has received a CASE award.
- e) ISD Administrators, Rebecca McIntyre
  - a. Batten Award -
    - i. Will be working to streamline the nomination process without losing the special nature of nominations.
    - ii. Motion: Moving forward, all three MAASE recognitions (Batten, Gilcrest-Frazier, & Beekman) will have an award that is similar in price and style.
      - 1. Motion: Eric Hoppstock
      - 2. Support: Ben Hicks
      - 3. Unanimously approved
- f) LEA Administrators, Derek Cooley - absent
- g) Region 1A Rep., Tammy Hazley - no report
- h) Region 1B Rep., Ben Hicks
  - a. Trauma - the region would like to see MAASE involved in the Trauma Informed Schools movement
  - b. Hiring difficulties - all SE positions, particularly for itinerant staff
- i) Region 2 Rep., Becky Smith
  - a. Region 2 director group meeting - communication system from MDE appears inconsistent and has broken communication loops
- j) Region 3 Rep., Greg Bodrie
  - a. School psychologists from Muskegon Co developed guidance for SLD through RtI process.
- k) Region 4 Rep., Matt Korolden - no report

### 4) Discussion/Action Items

- a) MAASE mini grants, recruitment and timeline were discussed.
- b) Discussed MAASE support for national conferences, CEC and CASE
- c) Leadership strand at MCEC: “So you want to be a Special Ed Administrator” - Andy will be presenting at CEC on Friday at 1:00.
- d) Appointment of SEAC and Alternate Rep for MAASE – Rebecca McIntyre will be forwarded to the State Board of Education as the MASSE Representative. An alternate will be recruited.
- e) Reading Committee Appointment - Tammy Hazley and Lindy Beckman have been recommended to serve on this group as MAASE representatives.

- f) Early On Funding Support Document - Christy Callahan and Rachel Fuerer offered the statement for MAASE consideration. Motion: To accept the document as submitted.
  - a. Moved - Eric Hoppstock
  - b. Support - Becky Smith
  - c. Unanimously approved
- g) Four Focus Areas White paper - Four Focus Area committee has offered a white paper for approval. Motion: Accept the white paper as submitted.
  - a. Moved - Greg Bodrie
  - b. Support - Eric Hoppstock
  - c. Unanimously approved
- h) Platform & Priorities – Motion: Approve content but not for public release until formatting is finalized
  - a. Moved - Eric Hoppstock
  - b. Support - Greg Bodrie
  - c. Unanimously approved
- i) MCEC & MAASE Partnership: Guidance Document - Matt shared that the most recent Association Partnership committee’s dialogue with CEC. The committee has an action plan for roll out.
- j) MAASE & MICC Early On Single Tier Model Workgroup - Andy will share that the Board is glad they are moving forward and will ask that as they get closer to a finished product, the group should share the “myths” from Tami Mann’s presentation.
- k) Solicit for officers
  - a. LEA/PSA Director - 2 year term
  - b. Region 1A Representative - 2 year term
  - c. Region 2 Representative - 2 year term
  - d. Region 4 Representative - 2 year term
  - e. Vice President-Elect - 4 year term

5) **Adjournment:** 7:03