



June 11, 2014

Crowne Plaza Lansing West Hotel

MAASE General Membership Meeting MINUTES

10:30 **Call to Order** (Carolyn Smith-Gerdes)

Consent Agenda:

- A. June 11, 2014 General Membership Meeting Agenda
- B. April 9, 2014 General Membership Meeting Minutes
Motion Made by: Andrew Claes
Seconded by: Janis Weckstein
Motion Carried.

II. Executive Reports/Announcements

- A. Executive Board Meeting Report (Carolyn Smith-Gerdes)
 - a. Carolyn shared out information about the bylaws committee
 - b. Audit Committee- will be engaging with an audit firm to develop a set of internal procedures around our financial controls
 - c. Board approved Board officer/directors liability insurance
 - d. Mentoring Program!
 - e. New project: LRE Includes Preschoolers!
- B. Bylaws/Procedures and Audit Committee (Dawn Bentley)
 - a. Shared a PPT about the changes in the bylaws
 - b. Bylaws are now posted online
 - c. First reading is today; second reading will be in October at GM meeting
- C. Legislative Action Committee (Carolyn Smith-Gerdes)
 - a. Refer to notes from LAC
- D. Association Partnerships Committee (Jennifer Scott-Burton)
 - a. Revisited the key question- with whom do we partner? Looking at 2-3 key organizations
- E. Executive Director Report (Carolyn Smith-Gerdes)
 - a. 652 = current membership
 - b. April registration numbers were down; will be sending out a survey to determine why
 - c. Comparison of profit/loss statements between FY13-FY14
 - d. While we are at 100% fund balance, to put it into context, MAASE would only able to operate for one year without any income
- F. Other Announcements
 - a. There were no other announcements.

III. MAASE Standing Committee Reports

- A. Finance and Legislation (Jennifer Scott-Burton)
 - a. MAASE commented on the interpreter rules
 - b. HB4295- supplemental bill for 2014-15 (PA116 of 114)
 - c. Call your legislator to talk about the ESEA mandates re: teacher evaluation and requiring state assessment data
- B. Member Services (Eve Mills)
 - a. Mentoring program: Consider becoming a mentor!
 - b. Networking- a focus area for membership services
 - c. Looking for members! Consider joining!
- C. MAASE Mini-Grants
 - a. No report.

IV. MAASE Professional Learning Committee Reports

- A. Tuesday Professional Learning
 - a. Working on topics/presenters for 2014-15
- B. Developing Leaders Academy (Abby Allen)
 - a. Partnering with Member Services on Mentoring Program
 - b. Considering new approaches to learning- EdCamps is one.
- C. Summer Institute (Sue Pearson)
 - a. Registration is live on the website!
- D. Winter Institute (Janis Weckstein)
 - a. No report- stay tuned for more information about WI 2015.
- E. Spotlight (Karen Rockhold)
 - a. No report.

V. Project Reports

- A. Creating Agreement (Janis Weckstein)
 - a. No report
- B. Comparing Early Childhood Systems (Stephanie Peters)
 - a. The report is waiting to be reviewed.

VI. Communities of Practice

- A. Early Childhood Administrators (Sondra Stegenga)
 - a. Discussed Auditor General's report
 - b. May 23rd- CoP spent a full day learning experience about preschool MTSS
- B. ASD Administrators (Donna Jones)
 - a. Continued collaboration with agencies around Autism Insurance Benefit
 - b. Check the wiki for more information- there are many great resources out there!
- C. Urban Special Education Administrators
 - a. No report.
- D. Supervisors of Low Incidence Programs (Brian Pianosi-Jones)
 - a. Transition services is a new focus area for SLIP, especially at their winter PD
 - b. Summer Institute strand topics will include: CCSS/DLM updates, parapro updates, student growth and educator evaluations

- E. Planner-Monitors (Connie Cullup)
 - a. Statewide monitors conference was May 8-9 at the McMullen Conference Center
 - b. Monitors are looking at additional training on the Educational Benefit process
- F. HI Program Administrators (Deb O'Neill)
 - a. For 2014-15, developing a directory of those who supervise D/HH
 - b. Looking at ways to retain and recruit staff
 - c. Focusing on professional learning for D/HH educators in the field
- G. EI & Adjudicated Youth Program Administrators (Kristi Bonter)
 - a. This group will meet Monday afternoons at MAASE in 2014-15
- H. Secondary Transition Administrators (June Gothberg)
 - a. Updated B-13 checklist will be available on CIMS in Spring 2015
 - b. Looking at evidence-based practices that lead to quality post-school outcomes
 - c. April 30: Joint monitors/ISD transition coordinators to start the process
 - d. Watch for links to the national transition technical assistance websites, as they are being dismantled on June 30th- you will want to download everything you can before then!

VII. Organizations, Work Groups & MAASE Appointee Reports

- A. SEAC (Janis Weckstein)
 - a. Reminder- contact your legislator and tell them to get on the MCEE bill!
- B. CASE (Jennifer Scott-Burton)
 - a. CASE-CEC- highlighted the new membership levels
 - b. Consider joining the Michigan contingency to CASE DC in July!
 - c. CASE Policy Committee has finalized its comments/input to ESEA
- C. Michigan CEC (Laurie Jefson)
 - a. CEC Conference March 4-6, 2015
- D. MI Interagency Coordinating Council (Sondra Stegenga)
 - a. 3 active committees; estimated allocations for Early On are out
 - b. Social-emotional webinar series through Early On (EOTTA)

VIII. Informational Items

- A. Membership Recognition (Dawn Bentley)
- B. Beekman Award Nominations (Dawn Bentley)

IX. First Reading of the Bylaws

X. Adjournment