



BOARD OF DIRECTORS

Monday, June 11, 2018

4:00-7:00 pm

Minutes

Board of Directors Members present: Abby Allen, Greg Bodrie, Andy Claes, Tammy Hazley, Ben Hicks, Eric Hoppstock, Becky Smith, Brenda Tarsa

Absent: Derek Cooley, Matt Korolden, and Rebecca McIntyre

Other Attendees/Guests: Sue Leach, MAASE Executive Associate

Call to Order:

1. Consent Agenda

Motion: Becky Smith

Support: Eric Hoppstock

Unanimous approval

2. Approval of Minutes

Approval of June 11, 2018 Agenda

Motion: Eric Hoppstock

Support: Ben Hicks

Unanimous approval

3. Conversation with Teri Chapman, Director of Special Ed at MDE

- a. OSE will present at Summer Institute regarding the role of ISDs as a subrecipient with the LEA target audience.
- b. Teri discussed the significant disproportionality calculation.
- c. OSE will be presenting at the MAISA summer conference and to MASB on the subrecipient role.
- d. OSE message is that the ISD as a whole has a responsibility for supporting outcomes for students with disabilities. It is not just the "job" of the SE Director and SE Department.

4. Financial Matters - in Board folder

- a. Statements of Activity - April, June & May reports were reviewed.

5. Executive Associate Report

- a. Summer Institute - future contract dates (to be signed in August)
 - i. 2021 - August 15-18 (*hoping to get the 1st full week*)
 - ii. 2022 - August 14-17 (*hoping to get the 1st full week*)
 - iii. 2023 - August 6-9
 1. Motion to move forward with 2021-23 - Eric
 2. Support - Ben
 3. Unanimous approval
- b. CPLW Booking Agreements for 2018-19 are in process.

6. Reports of Committees

- a) President, Andy Claes
 - a) MAASE Election Results
 - i) Vice President Elect - Michelle Brahaney
 - ii) Region 1a - Tammy Nyen
 - iii) Region 2 - Sarah Winslow
 - iv) Region 4 - Karen Howey
 - v) LEA - Trish Lopucki
 - b) New appointee of Early Childhood COP co-chair: Lydia Moore
 - c) Staff evaluations: Student growth, Teacher Evaluations, Ancillary Evaluations -- Board members shared their district evaluation processes.
 - d) Annual Renewal of Executive Associate's Contract – The contract will be renewed with a 2% increase. An evaluation tool will be developed.
- b) Vice-President, Brenda Tarsa
 - a) Summer Leadership Team Retreat - July 15-17, 2018 Traverse City
 - b) CASE Report will be submitted later this week.
- c) Vice President-Elect, Abby Allen
 - a) Mi Autism Center - financial piece in Governor's budget (\$55,000)
- d) Past President, Eric Hoppstock
 - a) LAC Update - critical shortage legislation has been extended
 - b) Complaint Investigation Process – A question is being prepared through MAASE to OSEP regarding how far can a state department go in action that occurs during an IEP.
- e) ISD Administrators, Rebecca McIntyre - No Report
- f) LEA Administrators, Derek Cooley - No Report
- g) Region 1A Rep., Tammy Hazley
 - a) Reading Committee - Lindy Beckman and Tammy participated in 1:1 meetings with Kim St. Martin regarding the work.

- h) Region 1B Rep., Ben Hicks
 - a) New Administrators Academy Update - The group started strong with about 25 members at the beginning of the year and has dwindled. The committee will look for a better meeting date/time.
- i) Region 2 Rep., Becky Smith
 - a) Four Focus Areas Update – The white paper is on the wiki and the MAASE home page.
- j) Region 3 Rep., Greg Bodrie
 - a) High Quality Student Evaluations: Muskegon County has spent the past year revamping ASD eligibility guidelines and will spend next year training staff regarding the changes.
- k) Region 4 Rep., Matt Korolden - No report

7. Discussion/Action Items

- a) Summer Institute Update – Sue Leach discussed updates to the Cvent contract.
- b) Association Partnerships – Brenda Tarsa's theme for her presidency will be Partnerships.
- c) MAASE will join Oakland's MiPlace google-based platform for committee work. A few groups will start using MiPlace and then it's expected to expand the use to all groups.

8. Adjournment