

# Board of Directors

Monday, April 10, 2017  
4:00-7:00 pm \* Crowne Plaza Lansing West

## Meeting Minutes

**Board of Directors Members present:** Greg Bodrie, Andy Claes, Tammy Hazley, Ben Hicks, Eric Hoppstock, Donna Jones, Matt Korolden, Brenda Tarsa [Absent: Derek Cooley, Dave Manson, Becky Smith]

**Other Attendees/Guests:** [Absent: Sue Leach, MAASE Executive Associate]

**Call to Order: 4:03 pm**

### 1) Approval of Minutes

Motion to approve February 6, 2017, minutes

Made by: Greg Bodrie

Support: Brenda Tarsa

Passed unanimously

### 2) Financial Matters

- a) Board reviewed the March Statement of Activity bank report
- b) Conference Expense Reports for February and March MLAS were reviewed
- c) Motion to approve financial report  
Made by: Donna Jones  
Support: Matt Korolden  
Passed unanimously

### 3) Reports of Committees

- a) President, Eric Hoppstock  
MAASE Legislative Action Seminar (MLAS) - Wayne Abbott and Renee Thelen organized the March 21-22 event which was attended by 36 people.
- b) Vice-President, Andy Claes  
See discussion item F below
- c) Vice-President Elect, Brenda Tarsa - No report
- d) Past President, Donna Jones
  - Tuesday PL committee met earlier this winter and planning is underway for 2017-18
  - Focus Area Group is meeting on Thursday April 13
- e) ISD Administrators, Dave Manson - Not in attendance
- f) LEA Administrators, Derek Cooley - Not in attendance
- g) Region 1a Representative, Tammy Hazley - No report
- h) Region 1b Representative, Ben Hicks - No report

- i) Region 2 Representative, Becky Smith - Not in attendance
- j) Region 3 Representative, Greg Bodrie  
Muskegon County has operated a two-tier system for birth to 3 services for years and are now moving to a single tier model with the ISD taking it over on July 1.
- k) Region 4 Representative, Matt Korolden  
Plans for the "Non-Monitor's Conference" being hosted by Region 4 are coming along.

#### 4) Discussion/Action Items

- a) There has been an increase in MAASE/CASE co-memberships in 2016-17.
- b) Patricia Gilcrest-Frazier Award nominations are open.
- c) Motion to approve the MAASE Activity Calendar 2018-19 and 2019-20  
Made by: Andy Claes  
Second: Ben Hicks  
Passed unanimously
- d) Discussion surrounding the cost of meeting rooms at the Crowne Plaza. Committee/CoP chairs need to be cognizant of costs.
- e) MAASE Summer Institute Scholarship – The Summer Institute Committee requested approval to award two scholarships (covering registration cost) for any MAASE member who is a first-time SI participant. Motion to approve that request.  
Made by: Ben Hicks  
Second: Matt Korolden  
Passed unanimously
- f) MCEC (Laurie Jefsen) requests MAASE promote the Leading Special Education at the School Site events being held in Escanaba on May 18 and in Lansing on May 19. Association Partnerships (Ben Hicks) will connect with MEMSPA to advertise, as well.
- g) Association Partnerships outlined possible action to extend information beyond MAASE to other partners that might have an interest in our work:
  - a. Each committee/CoP would develop:
    - One-pagers would live on the MAASE website
    - Infomercial (2-3 minutes) - voice over PPT or video or podcast
    - A 60-90 minute presentation to that could be given by MAASE members to associations as a strategy for creating a partnership (not as a way of training individuals)
  - b. Discussion followed.
  - c. A motion was made that Association Partnerships develop a standard format for a one-pager and reach out to 1-2 groups regarding a possible video/podcast.
  - d. After further discussion, an amendment to the motion was made: Direct Association Partnerships Committee to develop a standard format for a one-pager and infomercial with written procedures for use and required approval of Board before posting/dissemination.  
Made by: Tammy Hazley  
Second: Greg Bodrie  
Passed unanimously

h) A MAASE membership survey was developed for Board approval. A motion was made that the Board approve the 11 question survey.

Made by: Tammy Hazley

Second: Matt Korolden

Passed unanimously

i) Membership Services has been discussing the need to target learning opportunities for new administrators. Discussion followed; this item will be on the Board's June agenda for further discussion.

**5) Adjournment: 6:31**