



BOARD OF DIRECTORS

Monday, February 6, 2017

3:30 pm * Crowne Plaza Lansing West

Meeting Minutes

Board of Directors Members present: Greg Bodrie, Andy Claes, Tammy Hazley, Ben Hicks, Eric Hoppstock, Donna Jones, Matt Korolden, Dave Manson, Becky Smith, Brenda Tarsa [Absent: Derek Cooley]

Other Attendees/Guests: Sue Leach, MAASE Executive Associate; Sarah Jennings, Maner Costerisan

Call to Order: 3:29 pm

- 1) **Consent Agenda** (Items on consent agenda to be voted on as a single item by Board of Directors. Board members may remove items from the consent agenda prior to vote. Items removed from the consent agenda will be discussed individually)
- 2) **Approval of Minutes**
 - a) Approval of December 5, 2016, minutes
 - a. Motion: Greg Bodrie
 - b. Support: Donna Jones
 - c. Passed unanimously
- 3) **Financial Matters**
 - a) Year-end Financial Review - Sarah Jennings from Maner Costerisan presented the 2015-16 year end review. There were no areas of concerns, and accounting practices are being met.
 - b) Expense Reports: December 2016 3-day (\$-3,900) and January 2017 SLIP (\$+9,250).
 - a. Motion to accept financial review report and expense reports: Donna Jones
 - b. Support: Brenda Tarsa
 - c. Passed unanimously
 - c) Cvent Abstract Management – MAASE & MCEC are in the second year of our shared three-year Cvent contract. A new module has been rolled out to assist with proposal collection. The Summer Institute Committee will discuss investing in this module on Wednesday.
- 4) **Reports of Committees**
 - a) President, Eric Hoppstock
 - a. Ending sequestration memo - Board voted in December to add organizational signature in support.
 - b. Shared Early On and dispute resolution papers with MAISA and MEMSPA
 - c. Rachel Fuerer has been asked to be on Seclusion and Restraint policy writing committee
 - d. Invitation from Statewide Assessment Learning Network - next meeting on February 13th
 - e. Brad Rose is confirmed for April and June professional learning.
 - b) Vice President, Andy Claes
 - a. MCEC and MAASE are collaborating to bring a national speaker to the What Principals Need to Know about Special Education conference - May 18 at Bay College in Escanaba and May 19 at Lansing Community College
 - b. Summer Leadership Retreat - Shanty Creek, July 16-18. Melissa Usiak will be facilitating

- c. MCEC is March 1-3, 2017, in Grand Rapids
- d. Continued movement around Section 51A - meeting Wednesday morning
- c) Vice President Elect, Brenda Tarsa
 - a. Brenda previously asked if the MAASE website met accessibility standards. The MAASE website designer indicated our main website pages largely meet the accessibility standards. Some exposure does exist in wiki and back pages, but it is minimal. At this point OCR has not released concrete guidelines regarding accessibility.
- d) Past President, Donna Jones
 - a. MAASE Focus Area Work has been ongoing. The Leadership Team dinner/meeting tonight will focus on that work.
- e) ISD Administrators, Dave Manson
 - a. Ancillary school staff (speech therapists, social workers, psychologists, physical therapists, audiologists, occupational therapists) have been identified as “health care professionals” who might be required to receive training on topics such as human trafficking and pain management. The requirements are not clear. Dave would like to see MAASE gather information regarding requirements and trainings to share with the field. Eric indicated this could be a topic for the Legislative Action Committee.
 - b. Discussion about the Board of Directors positions which will be open.
- f) LEA Administrators, Derek Cooley - No Report
- g) Region 1A Rep., Tammy Hazley - No Report
- h) Region 1B Rep., Ben Hicks
 - a. Transition Coordinator Conference was hosted and there is still a need for additional clarity regarding the role of the TC position.
- i) Region 2 Rep., Becky Smith
 - a. Recent Flint study indicated that there is at least one child from the Flint water crisis in every county in Michigan.
- j) Region 3 Rep., Greg Bodrie
 - a. Region Reps sit on the Membership Services Committee. The group is looking forward to tomorrow’s hospitality event.
- k) Region 4 Rep., Matt Korolden - No Report

5) Discussion/Action Items

- a) Business Alliance - Robert Lusk asked if MAASE could be listed on the Lusk & Albertson website as a “Business Alliance.” After reviewing their website, the Board agreed that they could link the MAASE website, but not as a Business Alliance.
- b) Monitor CoP and Transition CoP and MAASE - Activities that these groups represent are ongoing but the nature of the work will be a local decision. Secondary Transition CoP is currently focused on the work of transition, not the transition coordinator position. The Monitor CoP has been focused on the role/work of the monitor as a person who needs specialized training. Eric will continue discussion with the Chairperson on the focus of the Monitor CoP.
- c) MI Assessment Consortium - Eric received a request for MAASE participation. He will solicit a MAASE member to serve on the committee.
- d) MAASE Platform Priorities
 - a. Motion: Andy moved the Board adopt 2017 Platform list
 - b. Second: Donna
 - c. Discussion followed
 - d. Passed unanimously with the discussion edits. The Platform list will be put on the MAASE wiki (MAASE Governance and Legislative Action – Platform & Priorities)
- e) MAASE Appointee - Section 51A MAISA work has been completed by Karen Howey. There is currently not an established MAASE Appointee for MAISA Section 51A. The Legislative Action Committee drafted a position description related to the establishment of a MAASE Appointee.
 - a. Motion: Dave moved to adopt the position description of a MAASE Appointee
 - b. Second: Matt
 - c. Passed unanimously

- d. Motion: Andy moved that Karen Howey be the Appointee to the MAISA Section 51A committee
- e. Second: Gregg
- f. Passed unanimously

6) Adjournment 5:34pm