

PLEASE POST
May 17, 2017



17111 G Drive North, Marshall, MI 49068 / P 269.781.5141 / F 269.781.7071 / www.calhounisd.org

NOTICE OF VACANCY
SCHOOL PSYCHOLOGIST

GENERAL DESCRIPTION OF POSITION:

Person selected for this position will be responsible for psycho-educational assessment of students ages Birth – 25, with a disability or a suspected disability.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *other duties may be assigned.*

- Assess with formal and/or information assessment instruments all students referred for special education testing.
- Administer tests and interpret test results that shall include approved intelligence, personality, achievement and perceptual motor tests.
- Complete and present a written evaluation report to parents/guardians and to the local educational agency within required timelines.
- Support behavioral analysis and program planning for behaviorally disordered children.
- Conduct parent interviews and classroom observations.
- Provide consultation to parents, school personnel, students and others.
- Perform duties associated with efficient school psychology practices, state and CISD guidelines.
- Assist in the development of IEP goals and objectives.
- Participate in IEPT, MET and other meetings as appropriate.
- Consult with other personnel including teachers, principals, other ancillary staff and parents to evaluate program effectiveness.
- Establish and maintain appropriate records, reports, documentation and procedures.
- Travel to meet job requirements.
- Participate in parent/teacher conferences, staffing and other meetings as appropriate.
- Provide training (professional development) for staff and parents as appropriate.
- Use various software packages for communication and documentation purposes.
- Provide prereferral consultation.
- Maintain regular consistent attendance and punctuality.
- Maintain a professional personal appearance.
- Adhere to district health and safety procedures.
- Adhere to Board Policies.
- Maintain confidentiality.

MINIMUM PROFESSIONAL QUALIFICATIONS: Must meet Michigan Department of Education requirements for full/temporary approval as a School Psychologist OR be a fully licensed psychologist by the MI Dept. of Licensing and Regulatory Affairs (LARA) according to R340.1799e of the Special Education Administrative Rules.

DATE POSITION IS OPEN: August 28, 2017

DATE POSTING IS CLOSED: May 23, 2017, 4:00 p.m. (Internal Only); Until Filled (External)

SALARY: Contingent upon experience and contract in effect

APPLICATION PROCESS: Please go to our website at www.calhounisd.org and click on the Employment tab to complete an online application. Cover letters should be addressed to Russ Claggett, Assistant Superintendent for Human Resources, 17111 G Drive North, Marshall MI 49068.