

Position Announcement



Job Title:	Special Ed. Supervisor (Potterville) & Related Service Supervisor		
Location:	Charlotte/Potterville	Start Date:	7/1/18
Salary Range:	\$85,000 – \$100,000	Terms of Employment:	Salaried; 8 hrs./day, 249 days/year
Date Posted:	4/25/18 (Internal) 4/25/18 (External)	Application Deadline:	5/31/18
Application Process:	Apply online at the Eaton RESA website via this direct link https://www.applitrack.com/eaton/onlineapp/		
<u>Position Summary:</u>			
<p>Administrative position responsible for providing leadership, supervision and administrative skills to ensure sound educational programs for students through early intervention and special education services in the LEA setting. This position provides instructional leadership to assigned staff in the provision of appropriate education for students with disabilities at the LEA level. Duties also include supervision and directing related service staff and participating in the evaluation and monitoring of related service staff for the Eaton Regional Educational Service Agency.</p>			
<u>Qualifications:</u>			
<u>CERTIFICATES, LICENSES, REGISTRATIONS (If Applicable):</u>			
<ul style="list-style-type: none"> • Possess valid Michigan teaching certificate with endorsements in special education. • Possess current Michigan Administrator Certification with approval as a supervisor or director of special education or eligible for temporary approval by the State of Michigan. 			
<u>EDUCATION, TRAINING & EXPERIENCE:</u>			
Required			
<ul style="list-style-type: none"> • Masters’ degree in Special Education/Administration • Bachelor’s degree with progress toward attainment of Master’s degree in Special Education/Administration (minimum to qualify for temporary approval by State of Michigan) 			
Desired			
<ul style="list-style-type: none"> • Two (2) or more years of progressively more responsible administrative experience in special education. 			
<u>Major Responsibilities:</u>			
See full job description online for details.			
Notice of Non-Discrimination			
<p>Eaton RESA does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identify), disability, age, religion, height, weight, marital or family status, military status, genetic information, or any other legally protected category (collectively “Protected Classes”), in its programs and activities, including employment opportunities. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation. Civil Rights Coordinators are located at 1790 E. Packard Hwy, Charlotte, Michigan to handle inquiries regarding the nondiscrimination policies and grievance procedures. Telephone (517) 543-5500.</p>			