



Notice of Vacancy

POSITIONS: (1) Full-time **Temporary** SCHOOL SOCIAL WORKER
LOCATION: Kenowa Hills High School
Start and End Dates: Approximately November 1, 2018 through January 31, 2019
SALARY/BENEFITS: Hourly rate commensurate with experience

QUALIFICATIONS:

- Full School Social Worker Approval
- Master's Degree from a State Board of Education Approved Graduate School Social Work Program
- Minimum 500-Hour Supervised Social Work Practicum
- Employer documentation of satisfactory completion of one year as a School Social Worker with direction from a fully approved School Social Worker

ESSENTIAL DUTIES/RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Identify problems in various areas of the student's functioning in relationship to self, family, school, community and culture.
- Help the student understand abilities, interests, development of attitudes and relationships with important adults and authority figures.
- Participate in parent conferences to collect pertinent information, clarify the student's problem, encourage an understanding of parental responsibility, interpret school regulations and expectations, make recommendations for improved relations with child and school, and encourage use of community resources.
- Participate in student conferences and counseling sessions to assist in appropriate expressions of feelings, interpret reasons for behavior, provide suggestions and direction, and interpret the nature of the school's authority.
- Provide direct counseling services to students with active IEPs for school social work as well as regular education students as warranted—ECSE through 12th grade.
- Possess knowledge of transitional, economical and family resources. Additionally, have the ability to articulate, coordinate and plan for students transitioning from one grade to another.
- Facilitate problem-solving processes and assess social-emotional needs by reviewing records, collecting significant data and making appointments with student, parent or appropriate persons.
- Serve as liaison between student, family, school and community agencies, which may include making referrals, arranging psychiatric consultation, writing reports and letters, and continuing positive support and follow up.

- Act as a consultant with the educational staff to define behavior as problem or normal, assess expected improvement, discuss suitability of referrals and personal interaction, define and clarify values, explain the significance of problems in relation to academic achievement, and provide information concerning community agencies.
- Participate in building team meetings, team staffing, multidisciplinary team meetings and individualized education program team meetings.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand, walk, sit, use hands to handle or feel, reach with hands and arms, stoop, kneel or crouch, talk or hear and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

APPLICATION PROCEDURE: Please apply online at: <http://www.applitrack.com/khps/onlineapp>

Posted: October 5, 2018

DEADLINE: October 18, 2018

Note to New Employees: Pursuant to PA 131, the selected candidate must receive clearance from the Michigan State Police Department prior to the offer of employment. The candidate is responsible for the background check fee.

It is the policy of the Board that no staff member or candidate for a position in this District on the basis of race, color, religion, national origin, creed or ancestry, age, gender, marital status, height, weight, political belief or disability which does not impair an individual's ability to perform adequately in the individual's particular position or activity, shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination in any program or activity for which the Board is responsible or for which it receives financial assistance from the U.S. Department of Education.