

NOTICE OF VACANCY

1617-35

- POSITION:** School Psychologist (full-time school year position)
- POSTING DATE:** May 22, 2017
- START DATE:** August 24, 2017
- DESCRIPTION:** Full-time employment as a school psychologist working as a team member serving students as related to the educational program of handicapped students.
- REQUIREMENTS:** Full approval and certification as a school psychologist by the Michigan Department of Education or eligible for temporary approval. Preference will be given to applicants who have demonstrated successful experience/training as a school psychologist. Applicants must possess a valid Michigan driver's license.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Participate as a member of the IEPT and as a member of the MET when appointed for initial, change of status, and three-year re-evaluations.
2. Communicate in clear, understandable language, evaluation results to parents, referral sources and colleagues within the school setting prior to the IEPT meeting.
3. Maintain accurate records needed by the ISD and local education agency for management, evaluation and planning.
4. Assume responsibility for keeping informed of current developments in own field and related field of special education and maintain readiness to adapt to change.
5. Contribute to in-service training programs for general education staff, community organizations, and other personnel at the request of the Director.
6. Organize time, energy, and workload in order to meet responsibilities and complete assignments with due consideration of priorities among various responsibilities.
7. Maintain a cooperative, harmonious relationship with professionals and others within the school setting.
8. Follow all established policies, practices, and procedures in terms of duties and responsibilities of the position.
9. Assume responsibility to transport self to assigned worksite(s) and maintain regular and predictable attendance.
10. Perform other related duties assigned by Director of Special Education or designee.
11. Must pass a criminal history background investigation conducted by the Michigan State Police (MSP) and the Federal Bureau of Investigation (FBI).

COMPENSATION: Commensurate with credentials and level of experience

APPLICATION DEADLINE: Until position is filled

NOTICE OF NONDISCRIMINATION

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the State of Michigan's Elliott-Larsen Civil Rights Act of 1977, Section 102(a) it is the policy of the Mecosta-Osceola Intermediate School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries regarding this policy should be directed to: Assistant Superintendent, Mecosta-Osceola Intermediate School District, 15760 190th Avenue, Big Rapids, MI 49307, Telephone (231) 796-3543.

MECOSTA-OSCEOLA INTERMEDIATE SCHOOL DISTRICT
15760 190th Avenue, Big Rapids, MI 49307
(231) 796-3543 FAX (231) 796-3300

**APPLY IN WRITING BY SUBMITTING A COVER LETTER, RESUME INCLUDING REFERENCES,
CERTIFICATIONS AND COPY OF TRANSCRIPTS TO:**

Mark R. Klumpp, Assistant Superintendent
Mecosta-Osceola Intermediate School District
15760 190th Avenue, Big Rapids, MI 49307

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