

**SAGINAW INTERMEDIATE SCHOOL DISTRICT**  
**3933 Barnard Road Saginaw, MI 48603**

**VACANCY NOTICE**  
**School Psychologist**

**RESPONSIBLE TO:** Director and Assistant Director of Special Education

**NUMBER OF OPENINGS:** One (1) full-time position assigned to the Freeland Community School District

**GENERAL SUMMARY OF POSITION:** The School Psychologist functions as part of various evaluation teams to determine root causes of students who show difficulties with learning and or behavior. They participate with other school staff on various student assistant team meetings. They are a lead person in efforts relative to Multi-Tiered Systems of Support (MTSS). In addition to the above, they evaluate individual students using various psychological instruments and assist in developing sound educational plans.

**ESSENTIAL JOB RESPONSIBILITIES:**

1. Shall evaluate individual student abilities and achievement through various psychological instruments, upon referral from Supervisor or Director.
2. Shall diagnose, where possible, interferences to learning.
3. Shall reevaluate students periodically in accordance with state and federal guidelines.
4. Shall participate in Individual Educational Plan Team Meetings (IEP's).
5. Shall write reports on the results of evaluations and propose eligibility for Special Education recommendations.
6. Shall prepare and maintain accurate statistical data relative to job responsibilities and student testing information.
7. Shall perform duties assigned by the Director of Special Education as deemed necessary and appropriate which are in accordance with contractual rules and legal guidelines.
8. Shall demonstrate effective, customer focused, and interpersonal skills with other school-based persons, parents, and agencies.
9. Shall demonstrate effective time management skills.
10. Shall utilize basic keyboarding computer skills in the preparation of reports and records.
11. Shall participate in additional training to improve job skills.
12. Shall keep all student, parent, and staff information confidential.
13. When requested, shall maintain a service schedule and submit it to administration.
14. Other duties as requested by Supervisor of Special Education and/or Director of Special Education.

**APPLICATION REQUIREMENTS:**

1. Master's degree.
2. School Psychologist Certificate – MDE, preliminary or full.
3. The requirements as outlined under R340.1799e of the Michigan Administrative Rules for Special Education Supplemented with IDEA Regulations.
4. Excellent oral and written communication skills.
5. Ability to lift and carry testing equipment.
6. Ability to work successfully with students, parents, staff, community and advocacy groups.
7. Ability to work well with others as a team member in a work team environment.
8. Possess a valid driver's license.

**COMPENSATION:** As per Saginaw Intermediate School District's teacher contract.

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**APPLICATION PROCEDURE:** Applicants must complete and submit an online Saginaw Intermediate School District application. In addition to the online application, a cover letter, resume, at least three (3) references, and copies of transcripts are required. An application may be obtained online by going to the SISD website at: [www.sisd.cc](http://www.sisd.cc) and clicking on "Employment".

**AppliTrack Job ID: 2097**

**Application Deadline: Open until filled.**

Posted: 06/18/2018

### **"An Equal Opportunity/Affirmative Action MFH Employer"**

Applicants desiring disability accommodations should contact the Human Resources Department

### **NOTICE OF NONDISCRIMINATION**

Saginaw Intermediate School District does not discriminate on the basis of race, color, religion, sexual orientation, gender and gender identity, disability, age, or national origin in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Director of Human Resources  
Saginaw Intermediate School District  
3933 Barnard Road  
Saginaw, MI 48603  
Telephone: (989) 399-7473

For further information on notice of nondiscrimination, see the following website: <http://1.usa.gov/1Jssk6D> or call 1-800-421-3481.