

ST. JOSEPH COUNTY ISD

JOB DESCRIPTION

TITLE: SCHOOL PSYCHOLOGIST

POSITION GOAL:

The School Psychologist serves as a team member to local districts with data analysis. The professional serves to support school teams at the student, classroom, grade level, building and district through consultation, collaboration and MTSS process.

QUALIFICATIONS:

1. Able to meet the requirements for School Psychologist as defined by the Michigan Department of Education.
2. Responsibility of employee to obtain and maintain all training(s), certificate(s), approval(s), etc. and provide documentation to the business office before expiration date of said document(s).
3. Must be able to lift 30 pounds.
4. Required to have a physical presence at the designated job site each scheduled work day.
5. Must have regular and reliable job attendance, performance, and the physical ability to do the job.

PERFORMANCE RESPONSIBILITIES:

1. Provide School Psychological services to any student as outlined in Special Education Rules and Regulations.
2. Collaborate with staff in planning educational intervention, MTSS, curriculum, behavioral management, and teaching strategies.
3. Consult, counsel, and collaborate with students, parents, school personnel, and appropriate outside personnel regarding mental health, behavioral and educational concerns utilizing psychological principles.
4. Provide psychological evaluation for students referred as candidates for special education programs, and provide reports to the appropriate educational authority.
5. Perform systematic direct observation of students.
6. Administer tests, which may include intelligence, achievement, adaptive behavior, perceptual-motor, in addition to criterion referenced and curriculum-based assessments.
7. Interpret and analyze psychological data for professionals, parents, students, and appropriate others.
8. Collaborate in program planning and evaluation services for decision-making purposes.
9. Provide strategies for student classroom, building and district success to teachers, service providers, parents and administrators.
10. Practice in accordance with the National Association of School Psychologists (NASP) *Principles for Professional Ethics, and Professional Conduct Manual*.
11. Provide own transportation between assigned buildings and transport psychological assessment materials to these locations.
12. Demonstrate sufficient computer knowledge and skills necessary for electronic record-keeping.
13. Collaborate with parents, multidisciplinary evaluation team members, school administrators and other community agencies to develop an accurate understanding of a student's disability and the impact of the disability on the student's educational performance.
14. Other duties as assigned by the St. Joseph County ISD Administration.

REPORTS TO: Special Education Supervisor

PERFORMANCE APPRAISALS: Special Education Supervisor

TERMS OF EMPLOYMENT: Salary for this position is based on the IEA Master Agreement

Employee Signature

Date

Print Name

cc: Personnel File

The St. Joseph County ISD does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, genetic information, or any other legally protected status in its employment decisions or the provision of services. The following people have been designated to handle inquiries regarding the non-discrimination policies: Thomas Cameron, Director of Consortium Technical Education (CTE) or Kelli Dechnik, Director of Finance and Operations, St. Joseph County ISD, 62445 Shimmel Rd., Centreville, MI 49032; Phone: 269-467-5400; Fax: 269-467-4309.