

## Meeting Minutes

### I. Call to Order

- A. President Bretschneider called the meeting to order at 9:00
- B. President Bretschneider introduced Cindy Bowen, Lexington Lansing Hotel General Manager. Cindy updated the membership about the upcoming brand change to a Crown Plaza Hotel, part of the IHG Hotel chain. She also indicated that the hotel would be undergoing significant renovations in later spring 2013.

### II. MDE Reports

- A. OSE Update - Eleanor White presented an update Power Point available on the MAASE Wiki. Information about data portraits data, DLM, MARSE Input, the new rule package was included. Compliance information included workbook calendar, focused monitoring and Medicaid were also included.
- B. OSI – Curriculum & Instruction Unit Supervisor Gregg Dionne presented an overview of the current activities of the unit. A copy of this Power Point is also available on the MAASE Wiki.

### III. “Spotlight”

- A. Chairperson Karen Rockhold introduced the speakers Emily Brewer, Great Start Director, Shiawassee RESD, April Woodruff, Corunna Children’s Services Director, and Brenda Cook, Shiawassee RESD Special Education Supervisor who shared their experiences with Implementing Rule 55 .

### IV. Approval Of Consent Agenda

- A. Dave Manson moved that the consent agenda be accepted. It was seconded by Janis Weckstein and passed unanimously.

### V. Executive Reports/Announcements

- A. President Bretschneider presented the Executive Board Meeting Report. Please see the MAASE Executive Board Minutes under “Web Resources” of the MAASE website.
- B. Tony Thaxton presented the Executive Director Report. Please see the entire written report attached to the Executive Board Minutes under “Web Resources” of the MAASE website
- C. Carolyn Smith-Gerdes presented a summary of the work of the Legislative Action Committee including recent work on the proposed rules, a Early-On Funding Statement and a letter to the Governor about Personal Property Taxes. Members are encouraged to access the Legislative Action Resource Center on the MAASE Wiki for copies of these documents.
- D. Janis Weckstein requested input from members for the Professional Development Steering Committee.

### VI. MAASE Standing Committee Reports: *(Note: Members are encouraged to access the “MAASE Activities” link under “Updates” section on the MAASE Wiki for a comprehensive written report of all committees, projects and Communities of Practice).*

- A. Finance & Legislation – *Michael Ghareeb reviewed the agenda of the meeting on Tuesday and highlighted the focus on Michigan legislation.*
- B. Membership Services - *Deb Koepke thanked everyone involved with the Christmas Charity Auction and reported that the overall winner, Jim Paris, donated a total of \$1,527 to the MCEC Foundation! A special thanks was expressed to Jordan Bullenger for his help with the gift announcements.*

- C. MAASE Mini-Grants – *Co-Chairs Ellen Winter and Kim Samelstad reported that they have received many Mini-Grant Applications thus far and also thanked the many volunteers they have received to help with the selection process. Mini-Grants will be announced in early January.*
- D. MAASE Wiki – *Committee Chair Michelle Gulley reported that the committee will have a membership survey coming out in a few days and that the committee looked forward to making improvements recommended and requested by the membership.*

#### VII. MAASE PD Committee Reports

- A. Tuesday Professional Development – *Committee Chair Shari Amstead reported on Tuesday PD plans for the remainder of 2012-13 and requested ideas for future topics and speakers.*
- B. New Administrator Academy – *Chairperson Laura LaMore shared that CASE President Laurie VanderPloeg presented to the combined New Administrator groups on Monday. She also thanked Lesley Cole (Personnel) and Diane Easterling (Finance) for their presentations.*
- C. Summer Institute – *Chairperson Dawn Bentley indicated that the committee was having virtual meetings this year. She went on to thank SI survey respondents. Breakout proposals will be sought beginning in January and the keynote speaker was announced. Dawn also recommended that members read his book “Most Unlikely To Succeed” (Nelson Lauver).*
- D. Winter Institute – *Chairperson Janis Weckstein indicated that the registration opportunity was up on the MAASE website and that work continues on the program. The current plan is to present the Attorney/OSE Panel on Monday PM with breakout sessions on Tuesday.*
- E. “Spotlight” – *No report*

#### VIII. Project Reports

- A. Creating Agreement – *No report*
- B. Comparing Early Childhood Systems – *No report*

#### IX. Communities of Practice

- A. Early Childhood Administrators – *Co-chair Vanderzwaag reported that the issues of Part 3 rules, initial IEP’s, and Kindergarten date change impacts were discussed.*
- B. Supervisors of Low Incidence Programs – *Co-Chair Tina Lawson provided an overview of the PBIS Summit and SLIP Winer Conference planned for January. Members are encouraged to access the specific information from the workshop registration section of the MAASE website.*
- C. Planner-Monitors – *Michael Ghareeb reported the list if agenda items addressed in their meeting.*
- D. HI Program Administrators – *No report*
- E. EI Program Administrators - *Mike Marinello reported the list if agenda items addressed in their meeting.*
- F. Adjudicated Youth Program Administrators – *No report*
- G. Secondary Transition Administrators – *No report*

#### X. Organizations, Work Groups & MAASE Appointee Reports

- A. SEAC – *Representative Dawn Bentley reviewed the issues currently being addressed in the SEAC and indicated that representatives for MALSEA and MAASE will be needed for terms beginning in 2013-15.*
- B. CASE – *Representative Jennifer Scott-Burton shared the goal for MAASE membership in CASE by December 31<sup>st</sup> and a review of the CASE Conference she attended in November.*
- C. Michigan CEC – *CEC President Wendy Minor reviewed plans for the MCEC Conference, announced the retirement of Lucian Parshall and introduced Laurie Jefsen as the newly appointed Executive Director.*
- D. Institutes of Higher Education (IHE) – *No report*

*XI.* MAASE Murray O. Batten Award Presentation - Ruggero Dozzi present the 2012-13 Murray O. Batten Award to Ann Walton.

President Bretschneider adjourned the meeting at 11:55 AM.