



BOARD OF DIRECTORS

Monday, December 05, 2016

4:00-7:00 pm

MINUTES

Board of Directors Members present: Greg Bodrie, Andy Claes, Tammy Hazley, Ben Hicks, Eric Hoppstock, Donna Jones, Matt Korolden, Dave Manson, Becky Smith, Brenda Tarsa

Other Attendees/Guests: Sue Leach, MAASE Executive Associate

Excused: Derek Cooley

Call to Order: 4:00 pm

- 1) **Consent Agenda** (Items on consent agenda to be voted on as a single item by Board of Directors. Board members may remove items from the consent agenda prior to vote. Items removed from the consent agenda will be discussed individually)
- 2) **Approval of Minutes**
 - a) Approval of minutes from regular meeting of October 10, 2016
 - a. Moved by: Greg Bodrie
 - b. Support: Matt Korolden
 - c. Passed unanimously
- 3) **Financial Matters**
 - a) Financial Statements - Statements are available in the Board folder.
 - b) Expense Report for Oct 2016 - October MAASE ended up with a \$3,000 deficit due to lower registration.
 - c) Crowne Plaza 2016-17 Contracts - The CPLW has revamped/increased their fee structure.
 - d) Sarah Jennings, CPA from Maner Costerisan, will attend the February Board meeting to discuss the 2015-16 financial review.
- 4) **Reports of Committees**
 - a) President, Eric Hoppstock – see below
 - b) Vice-President, Andy Claes
 - a. Continued conversation with MCEC regarding opportunities to partner.
 - c) Vice-President Elect, Brenda Tarsa
 - a. Membership services would like to hold hospitality in February - specifically for new members but also to build unity within the organization.
 - b. Brenda's ISD Director looking for information regarding ISD functioning. Dave recommended a survey via the ISD Director list-serv.
 - d) Past President, Donna Jones
 - a. Four Focus Area Project Group would like to pull together MAASE Leadership in February.
 - b. Sheri Armstead resigned as chair of Tuesday PL Committee.
 - e) ISD Administrators, Dave Manson
 - a. Batten Award will be presented at Wednesday's General Membership Meeting.
 - f) LEA Administrators, Derek Cooley - Absent

- g) Region 1A Representative, Tammy Hazley - No pressing issues
- h) Region 1B Representative, Ben Hicks - No pressing issues
- i) Region 2 Representative, Becky Smith
 - a. Region 2 was contacted by MDE for meeting.
- j) Region 3 Representative, Greg Bodrie - No pressing issues
- k) Region 4 Representative, Matt Korolden
 - a. Hosting Monitor's Conference - agenda item below

5) Discussion/Action Items

- a) Request for Funds Form - includes request and reconciliation pieces
 - a. Motion: Brenda Tarsa moved that MAASE adopt the Request for Funds Form
 - b. Support: Matt Korolden
 - c. Discussion: Clarification that this form would be for groups asking for MAASE funding, not for Board members who are seeking reimbursement for MAASE travel.
 - d. Passed unanimously
- b) CASE Membership - Andy Claes
 - a. Discussion about unified membership at October MAASE. Unified membership would cost \$270.
 - b. CASE 2016 Biennial Report - page 55 shows membership by state. In 2002 there were 297 Michigan CASE members, there has been a steady decline (current CASE membership is 191 - compared to MAASE membership which is 580).
 - c. Continue with CASE +1 drive.
 - d. Dave discussed how it would be important for more MAASE members to have a personal experience with National CASE events in order to have a sustainable change.
- c) Early ON Position Statement - Tami Mannes and Paul Dymowski:
 - a. Response Letter:

BACKGROUND: MDE staff indicated that all review IFSPs now turn into annuals if modifications are made. In effect this would lead to all review IFSPs becoming annual IFSPs because there are changes made at every review.

DISCUSSION: The Board reviewed the CoP's response letter and offered slight modifications.

 - i. Motion: Andy Claes moved that when the CoP finalized the letter at their Wednesday Dec 5, 2016 meeting, the MAASE Board and/or president vetts it and forwards it to the MDE with MAASE president signature.
 - ii. Support: Dave Manson
 - iii. Passed unanimously
 - b. Early On Michigan Service Implications and Fiscal Impact of a Single-Tiered Model - Tami Mannes:

BACKGROUND: The project held cross stakeholder focus groups that included ISD directors, direct supervisors of programming, monitors, finance, etc. The project identified significant discrepancies around the state regarding the provision of Special Education within Early On. The white paper provides true baseline data related to amount and quality of services that exist within Michigan. Right now, Michigan is the only state currently labeling students birth to 3 as special education eligible (primarily ECDD, SLI and OHI), however the eligibility categories do not reflect the characteristics of 0 to 3 children.

DISCUSSION: Association Partnerships could help with a dissemination strategy.

 - i. Motion: Andy Claes - MAASE adopt this position paper
 - ii. Support: Donna Jones
 - iii. Passed unanimously
- d) Dispute Resolution Document - from Legislative Action Committee

The LAC recommends this document be adopted as a MAASE Position Paper.

 - a. Motion: Dave Manson moved that MAASE adopt this position paper
 - b. Support: Greg Bodrie
 - c. Discussion: minor edits were identified and will be changed
 - d. Passed unanimously

- e) MAISA – Section 51a – Eric Hoppstock met with Bill Miller from MAISA and expressed that MAASE does not have an official position on Section 51a. Bill Miller will be at MAASE on Wednesday morning to meet with F&L subcommittee for further discussion.
- f) Monitor’s 2017 Conference Request for Financial Support - Matt Korolden
Matt distributed a draft agenda and memo requesting funding. The Board discussed the request for funding in depth and will continue to define future funding requests for non MAASE-directed trainings.
 - a. Motion made by Dave to support the conference with \$500,
 - b. Support: Andy Claes
 - c. Passed 5 to 3, with 1 abstention

6) Adjournment: 6:30 pm